

Internal Audit Progress Report

REPORT TO AUDIT AND STANDARDS COMMITTEE



DATE	26/01/2023
PORTFOLIO	Resources and Performance Management
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PURPOSE

1. To inform members of the work undertaken by Internal Audit for the period 1st July to 30th September 2022.

RECOMMENDATION

2. The Committee considers the progress report and comments on its contents.

REASONS FOR RECOMMENDATION

3. Members can monitor the performance of the Internal Audit Section.

SUMMARY OF KEY POINTS

Audit Reports

4. From 1st July to 30th September 2022 there have been 7 audit reports produced. Details of these audits are given in **Appendix 1**.
5. One additional report was provided to Burnley Leisure and Culture under the service level agreement.

Performance Statistics

6. The comparison between actual and planned audits can be seen in **Appendix 2**. Several audits have started, and to date have been completed but due to timing will form part of later quarter statistics to be reported.
7. Performance indicators for Internal Audit are reported in the Finance balanced scorecard. The service currently reports the number of audit reports produced – 10 against an

annual target of 22 and the percentage of high-priority actions from audit action plans implemented which was 100% and has a target of 100%.

Revised Internal Audit Plan

8. The resources in the Internal Audit Plan for 2022/23 as presented to the committee have been revised as reported. A revised plan is presented in **Appendix 3**. The lower risk planned audits have been removed from the plan, where these have not yet commenced.
9. The main change is a reduction in resources from 331 days to 210 days. The two main reasons for this are the appointment of Auditors only occurred in the second quarter and the appointment of a part-time temporary Auditor to cover the leave of a full-time auditor.

Other Activity

10. The newly recruited staff have undergone service and corporate induction.
11. The service provided an Annual Internal Audit Opinion to Burnley Leisure, as per the Service Level Agreement and has carried out follow up reviews on previously completed audits to review completed actions and provided advice and assistance to services.
12. The external peer review of the service has been undertaken in November and December. The draft report is being agreed with the review team and management to agree actions before presentation to this committee.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

13. None

POLICY IMPLICATIONS

14. None

DETAILS OF CONSULTATION

15. None

BACKGROUND PAPERS

16. None

FURTHER INFORMATION

PLEASE CONTACT:

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7175**

ALSO: